

## CABINET - THURSDAY, 13 JULY 2023

### Report of the Head of Governance and Human Resources

**Lead Member: Executive Member for Finance, Customer & Support Services,  
Revenues and Benefits**

#### Part A

##### HEALTH & SAFETY ANNUAL REPORT

##### Purpose of Report

To inform Cabinet and provide a public record of the Council's health and safety performance.

##### Recommendation

That Cabinet note the Council's health and safety performance over the preceding year as set out in the Appendix to this report.

##### Reason

It is considered good practice by the Health and Safety Executive, the Institute of Directors and the Royal Society for the Prevention of Accidents for public bodies to publish an annual report on health and safety performance. The Management of Health and Safety at Work regulations 1999 require all employers to review their health and safety management system. Since 2015 the Council has employed BS OHSAS 18001: "Occupational Health & Safety Management Systems" as its base system for managing health and safety.

##### Policy Justification and Previous Decisions

The Council's Corporate Health and Safety Policy states: "Members of the Cabinet and other elected members shall ensure that suitable resources are made available and take necessary strategic direction to discharge the Council's health and safety responsibilities and monitor, via reports, the overall performance of the Council's health and safety management systems."

##### Implementation Timetable including Future Decisions

The publication of this report on the Council's website provides a public record.

##### Report Implications

##### ***Financial Implications***

None.

### ***Risk Management***

There are no specific risks associated with this decision.

### ***Equality and Diversity***

None identified.

### **Climate Change and Carbon Impact**

None identified.

### ***Crime and Disorder***

None identified.

### **Wards Affected**

Not applicable.

### **Publicity Arrangements**

Not applicable.

### ***Consultations***

Not applicable.

### **Links to the Corporate Strategy**

Caring for the Environment	No
Healthy Communities	No
A Thriving Economy	No
Your Council	Yes

Key Decision: No

Background Papers: None

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## **Part B**

### **BACKGROUND**

1. Cabinet receive this annual health and safety report safety to inform them of health and safety performance during the reporting period; this report covers the period April 2022 – March 2023.
2. The Council manages a wide portfolio of services for a Borough of more than 180,000 people. Some of these services may involve a potential significant risk of harm to our staff, our partners or the public. To prevent injury and ill health, the Council's objective is a positive health and safety culture and we are committed to the principles of sensible risk management and compliance with our legal obligations.
3. To achieve this the Council has implemented a safety management system that involves all staff, partners and service users as well. The Council retains specialist advisors and train managers and staff to understand and control the risks that arise from our service to the community.
4. The Council's corporate health and safety service is provided by Leicestershire County Council's Health, Safety and Wellbeing service. The agreement provides for a dedicated Health & Safety Officer to be on site for 4 working days per week with access to a Duty Officer on the non-working day, and provides the Council with increased resilience and access to an extensive knowledge base.

### **Appendix**

Annual Health & Safety Report 2022-23